## **WASHINGTON STATE PATROL**

Identification and Background Check Section PO Box 42633 Olympia WA 98504-2633 (360) 534-2000



http://watch.wsp.wa.gov

REQUEST FOR CONVICTION CRIMINAL HISTORY RECORD (RCW 10.97)	
	\$16 Fee — Conviction Criminal History Record Information Based on Name and Date of Birth  • For a \$12 fee and an immediate response using a credit card, access our web site listed above.
	<ul> <li>\$38 Fee — Conviction Criminal History Record Information Based on Fingerprints</li> <li>A full set of fingerprints on a fingerprint card is required for processing.</li> </ul>
	\$10 Fee per Notary Seal — Notary Letter(s) in Addition to Criminal History Record Check  • Requesting Notarized Letter(s)
the s	TE: The requested record information is furnished solely on the basis of name and/or description similarity with subject of your inquiry. Positive identification or non-identification can only be effected upon receipt of erprints. Applicant may be advised of inquiry.
	SUBJECT INFORMATION: (Please type or print clearly)
	Applicant's Name Last First Middle
	Alias/Maiden Name/Other Names Used
	Date of Birth Month/Day/Year
	REQUESTOR INFORMATION: (Please type or print clearly)
	Name
	Address
	City State ZIP Code
	Contact Phone Number ( )
	Would you like your results e-mailed or mailed? (Please select only one)
	☐ Mailed (It may take 7 to 14 business days for response, when mailed.)
	☐ E-Mailed*
	E-Mail Address
\	Password
	(Password must be 8-15 characters)

<sup>\*</sup> Results can only be e-mailed for name and date of birth inquiries. Fingerprint-based background checks and notary letters will be mailed. Password is required to open encrypted PDF results.